



मोतीलाल नेहरू कॉलेज Motilal Nehru College

(दिल्ली विश्वविद्यालय)
(University of Delhi)

संदर्भ :

Ref. : MNC/BJM/2017/2618

दिनांक : 07.03.2017

Date :

बेनीतो हुआरेज़ मार्ग
नई दिल्ली-110021

Benito Juarez Marg,
New Delhi-110021

NOTIFICATION

TRAINING PROGRAMME ON EDUCATIONAL ADMINISTRATION FOR NON-TEACHING STAFF OF UNIVERSITIES AND ITS COLLEGES

Motilal Nehru College is one of the largest constituent college of the University of Delhi, is organizing a One day " Training Programme on Educational Administration" on 27th March 2017, between 09.30 A.M. to 5.30 P.M.(Tea Session from 12.00 P.M. to 12.15 P.M., lunch Session from 2.15 P.M. to 3.00 P.M.) and 5.00 P.M. to 5.30 P.M. Tea and Certificate distribution in the Seminar Room (Near Quardangle) College Campus, for Section Officers and Staff working in the Administration/Establishment/Accounts/Finance/Library//Technical Assistant of Laboratory-In-Charge of the respective Laboratores working in the Universities and its Collges/Departments/Institutes.

In view of the above, all Universities/Colleges/Departments/Institutes are requested to send the details of Maximum 2 Staff Members in the prescribed proforma available on the college website (www.mlnc.du.ac.in) dully filled in and completed in all the respect for the above mentioned training programme within the stipulated period.

Please note that there are limited seats and the registration shall be on first come first served basis within the stipulated period. Hence, you are requested to send nomination of your staff at the earliest by 20th March, 2017 upto 03.00 P.M in the enclosed format.

The participation certificate shall be issued to all the participant after completion of the Training Programme.

Dr. J.P. Mishra
Officiating Principal